

Pangborn Memorial Airport Governing Board
Meeting Minutes
Tuesday, February 19, 2019
Port of Chelan County Conference Room
238 Olds Station Road, Suite A, Wenatchee, WA 98801

Present: Governing Board Members

Rory Turner, Port Commissioner-Chelan County
JC Baldwin, Port Commissioner-Chelan County
Donn Etherington, Port Commissioner-Chelan County
Jim Huffman, Port Commissioner-Douglas County
Alan Loeb sack, Port Commissioner-Douglas County
Mark Spurgeon, Port Commissioner-Douglas County

Airport Staff

Trent Moyers, Airport Director
Ron Russ, Operations Manager
Felicity Lape, Finance Specialist
Bobbie Chatriand, Administrative Assistant

Others:

Jim Kuntz, Port of Chelan County
Lisa Parks, Port of Douglas County
Ron Cridlebaugh, Port of Douglas County
Pete Fraley, Legal Counsel, Port of Chelan County
Quentin Batjer, Legal Counsel, Port of Douglas County

Monica Lough, Port of Chelan County
Cami Harris, Port of Chelan County
Stacie de Mestre, Port of Chelan County

Commissioner Turner called the Airport Governing Board Meeting to order at 1:30 PM.

ACTION ITEMS:

Election of Chair of Board.

Motion No. **02-01-19**
Moved By: *Rory Turner*
Seconded by: *JC Baldwin*
To appoint Jim Huffman Chair of Board.

Motion carried unanimously.

Consent Agenda:

The Pangborn Memorial Airport Governing Board Consent Agenda, consisting of the minutes of the October 23, 2018 Governing Board Meeting, was presented for approval and the following action was taken:

Motion No. **02-02-19**
Moved By: *Rory Turner*
Seconded by: *JC Baldwin*
To approve the Consent Agenda consisting of the minutes of the October 23, 2018 Airport Governing Board Meeting as presented.

Motion carried unanimously.

Airport Taskforce:

Motion No. **02-02-19**
Moved By: Alan Loeb sack
Seconded by: JC Baldwin
To approve the purpose and scope of the Airport Taskforce as presented.

Motion carried unanimously.

Motion No. **02-03-19**
Moved By: JC Baldwin
Seconded by: Alan Loeb sack
To appoint Frank Chmelik and John Carter as the facilitators for the Airport taskforce, and to authorize the Executive Directors to enter into a contract for said services with each Port equally sharing said expenses.

Motion carried unanimously.

Motion No. **02-04-19**
Moved By: JC Baldwin
Seconded by: Donn Etherington
To authorize commissioners Spurgeon and Turner to jointly select taskforce members subject to representation of public and private sector members from both counties.

Motion carried unanimously.

Authorization of Pangborn Memorial Airport Resolution No. 2019-002 – Blue Trust Hangar Acquisition.

Motion No. **02-05-19**
Moved By: Jim Huffman
Seconded by: JC Baldwin
To authorize the Airport Director to exercise the option to purchase a hangar from the Blue Trust, the Port of Chelan County's Loan to the Pangborn Memorial Airport, and the use of \$41,343 from the Pangborn Memorial Airport's Reversion Funds for the purchase of the hangar.

Motion carried unanimously.

Aviation Fueling System

Attorneys Fraley and Batjer provided the following statement: 'The funding of PMA's M&O Budget is determined annually by the parent Port Districts. The approval of the Fuel Project Note does not obligate either Port to agree to a specific percentage participation in PMA's M&O budget or the Fuel Project Note itself'.

Motion No. **02-06-19**

Moved By: JC Baldwin

Seconded by: Mark Spurgeon

To authorize the Airport Director to enter into a loan agreement with the Port of Chelan for the aviation fuel system per the terms and conditions as presented.

Motion carried unanimously.

Leasing of Airport Property – Rent Security Policy

Motion No. **02-07-19**

Moved By: Mark Spurgeon

Seconded by: Rory Turner

To authorize the Airport Director to accept one month's rent as adequate rental security for leases he has authority to enter into, consistent with his Delegation of Authority.

Motion carried unanimously.

DISCUSSION:

Commissioner Huffman mentioned the possible use of a local weather radar in the Wenatchee Valley and the benefits of having better localized weather reporting. Discussion ensued and each person seemed to agree that there is no down-side to having this technology in the immediate area. He will do more research. Commissioner Huffman also requested a current overview from each Port Director as well an update from the Airport Director.

Port of Douglas Director Parks provided an update on the Gigawatt bankruptcy proceedings as well as an update on a project in Rock Island that they are currently working on.

Director Kuntz informed everyone on the status of the Cashmere Mill Site, a possible airport property purchase in Lake Chelan and the finalization of the PUD land sale.

Airport Director Trent Moyers and Operations Manager Ron Russ discussed the events, details, flight cancellations, as well as an update on the winter-ops budget after the recent snow storm caused our crews to work well over the hours scheduled.

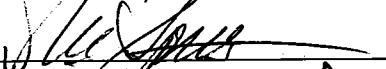
Meeting adjourned at 3:03 PM.

Dated and signed this 16th day of July 16, 2019.

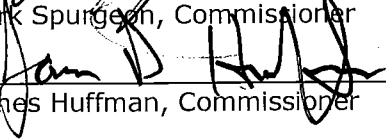
PANGBORN AIRPORT GOVERNING BOARD



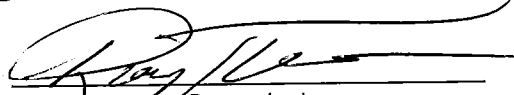
Alan Loebzack, Commissioner



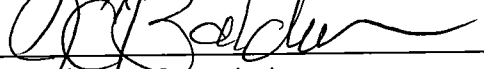
Mark Spurgeon, Commissioner



James Huffman, Commissioner



Rory Turner, Commissioner



JC Baldwin, Commissioner



Donn Etherington, Commissioner